



# Rhode Island Department of Revenue

## Division of Taxation

ADV 2020-12  
TAX ADMINISTRATION

ADVISORY FOR TAX PROFESSIONALS  
MARCH 30, 2020

### **Division begins mailing notices to hotels about coronavirus**

*Goal is to make sure out-of-state guests know about self-quarantine requirement*

PROVIDENCE, R.I. – The Rhode Island Division of Taxation is asking hotels, owners of vacation properties, and others to let their customers know about Rhode Island’s new self-quarantine requirements and procedures in light of the coronavirus (COVID-19).

On March 9, 2020, Rhode Island Governor Gina M. Raimondo declared a State of Emergency due to the dangers to health and life posed by the coronavirus. The Governor has also issued Executive Orders imposing requirements and restrictions on travelers.

In furtherance of those orders, the Division of Taxation has begun the process of mailing notices to hotels and to owners or managers of vacation properties, short-term rentals, and others, asking that they provide a letter about the self-quarantine requirements and restrictions to their guests, renters, invitees, and occupants arriving in Rhode Island.

The notice and the letter are signed by Tax Administrator Neena Savage, who is head of the Rhode Island Division of Taxation; Col. James M. Manni, Superintendent of the Rhode Island State Police; Dr. Nicole Alexander-Scott, Director of the Rhode Island Department of Health; and Elizabeth Tanner, Director of the Rhode Island Department of Business Regulation.

“These are difficult times and we must all play a role in maintaining the health and well-being of everyone in Rhode Island,” Savage said. “We are asking hotels, motels, owners of short-term residential rentals, such as vacation homes and beach cottages, and others to do their part by helping out-of-state visitors understand and abide by the requirement to self-quarantine.”

- Copies of the notice and letter are on the following pages.

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*The Rhode Island Division of Taxation, part of the Rhode Island Department of Revenue, has normal operating hours from 8:30 a.m. to 3:30 p.m. business days. For more information, contact the Division of Taxation at (401) 574-8829 or see <http://www.tax.ri.gov/contact>.*

*For updates on Rhode Island state taxes and the coronavirus: <http://www.tax.ri.gov/COVID/>.*

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# State of Rhode Island COVID-19 Information



Rhode Island Department of Health  
3 Capitol Hill, Providence, RI 02908 | [www.health.ri.gov](http://www.health.ri.gov)



State of Rhode Island  
**Division of Taxation**  
DEPARTMENT OF REVENUE



March 28, 2020

To hotels, realtors, and others involved in hospitality and real estate transactions:

Governor Gina M. Raimondo of the State of Rhode Island declared a State of Emergency due to the dangers to health and life posed by COVID-19. In furtherance of the foregoing, the Governor has issued orders available at [governor.ri.gov/newsroom/orders/](http://governor.ri.gov/newsroom/orders/) regarding mandatory self quarantine.

## The State of Rhode Island is instructing you to

- Include the attached addendum with any lease, rental agreement, or deed (as an attachment). This addendum requires potential tenants, renters, lessees, or purchasers of real estate in Rhode Island to acknowledge (at time of signing) receipt of the attached communication informing them that persons coming to the state of Rhode Island from another state, territory, or a location outside the United States must immediately self-quarantine for 14 days.
- We also ask for your cooperation in ensuring that such persons report any applicable self-quarantines to the Rhode Island Department of Health (RIDOH) via the process outlined in the attached communication to prevent the spread of COVID-19.

For further medical and quarantine information, please visit the RIDOH website at [health.ri.gov/diseases/ncov2019/](http://health.ri.gov/diseases/ncov2019/).

Thank you for your cooperation and assistance.

Sincerely,

**Dr. Nicole Alexander-Scott**  
Director, RI Department of Health

**Elizabeth Tanner**  
Director, RI Department of Business Regulation

**Col. James M. Manni**  
Superintendent, Rhode Island State Police

**Neena Savage**  
Tax Administrator, Division of Taxation



[RIDOH.COVID19Questions@health.ri.gov](mailto:RIDOH.COVID19Questions@health.ri.gov)

COVID-19 Info Line 401-222-8022  
(Mon through Fri 8:30am - 4:30pm)  
After hours: Call 211

# State of Rhode Island COVID-19 Information



Rhode Island Department of Health  
3 Capitol Hill, Providence, RI 02908 | [www.health.ri.gov](http://www.health.ri.gov)



March 28, 2020

To hotel guests, short-term occupants, residential renters, and homebuyers:

Governor Gina M. Raimondo of the State of Rhode Island declared a State of Emergency due to the dangers to health and life posed by COVID-19. In furtherance of the foregoing, the Governor has issued orders available at [governor.ri.gov/newsroom/orders/](http://governor.ri.gov/newsroom/orders/) regarding mandatory self quarantine.

**This addendum is to inform you that pursuant to the Executive Orders 20-03, 20-10, and 20-14 of the State of Rhode Island, persons coming to the state of Rhode Island from another state, territory, or a location outside the United States must immediately self-quarantine for 14 days.**

If any of the above situations apply to you, you are required to comply with the 14-day self-quarantine requirement. Upon your arrival in Rhode Island, you will need to complete a brief survey for the Rhode Island Department of Health (RIDOH) available at [health.ri.gov/oos-covid/](http://health.ri.gov/oos-covid/). On this survey, please include the best working cell phone number for you. You will be enrolled in the RIDOH Text Illness Monitoring System (TIMS) which will send you a text every day asking about your health. An enrollment text will include clear instructions on how to respond to the system if you become ill.

Self-quarantine instructions can be found at the Rhode Island Department of Health (RIDOH) website at [health.ri.gov/diseases/ncov2019/#quarantine](http://health.ri.gov/diseases/ncov2019/#quarantine). Until your quarantine is over, do not go to work, school, or public areas, or use public transportation. Distance yourself from others, remain in a separate room, and use a separate bathroom when possible. If you believe you may have been exposed to COVID-19 or are experiencing symptoms, please contact your health care provider. You should NOT go directly to a healthcare facility without calling a healthcare provider unless you are experiencing a medical emergency. For further medical and quarantine information, please visit the RIDOH website at [health.ri.gov/diseases/ncov2019/](http://health.ri.gov/diseases/ncov2019/).

Thank you for your cooperation and assistance.

Sincerely,

Dr. Nicole Alexander-Scott  
Director, RI Department of Health

Col. James M. Manni  
Superintendent, Rhode Island State Police

Elizabeth Tanner  
Director, RI Department of Business Regulation

Neena Savage  
Tax Administrator, Division of Taxation

\*This quarantine restriction shall not apply to public health, public safety, or healthcare workers.



[RIDOH.COVID19Questions@health.ri.gov](mailto:RIDOH.COVID19Questions@health.ri.gov)

COVID-19 Info Line 401-222-8022  
(Mon through Fri 8:30am - 4:30pm)  
After hours: Call 211

**Addendum**

I hereby acknowledge that I am in receipt of the attached communication dated March 28, 2020 regarding mandatory quarantine orders in effect in the State of Rhode Island regarding COVID-19.

Acknowledged:

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_