

State of Rhode Island and Providence Plantations
Form T-204R-Annual - 2015
 Sales and Use Tax Return - Annual Reconciliation

Name			Federal employer identification number		
Address			For the period ending: 12/31/2015		
Address 2			NAICS code		
City, town or post office	State	ZIP code	E-mail address		

SALES AND USE TAX RETURN TO BE FILED BY SELLERS OF TANGIBLE PERSONAL PROPERTY
 If you file a consolidated Sales Tax Return, list all locations by Rhode Island identification number including the 2 digit location number. If there are more than 10 locations, please attach a separate listing. If you have multiple locations, but file individual Sales Tax Returns, you must file a T-204R-Annual for each location.

Have you sold or closed your business?..... Yes If yes, on what date? _____

Before completing lines A through E, complete Schedules A and B on page 2.

A Total Net Taxable Sales for the period Jan - Dec. NOTE: Line A must equal Net Taxable Sales from pg 2, line 5	A		
B 1 Amount of tax. Multiply line A by 7% (.07).....	B1		
2 MOTOR VEHICLE DEALERS ONLY Sales tax collections from non-residents for the period Jan through Dec.....	B2		
3 Total Tax. Add lines B1 & B2.....	B3		
C 1 Total tax remitted for the period January through December.....	C1		
2 Prepaid sales tax on cigarettes for the period January through December.....	C2		
3 ROOM RESELLERS ONLY Sales tax paid to hotels	C3		
4 Credit balance (if any) per line E of the 2014 Annual Reconciliation return - Form T-204R	C4		
5 Sales tax due and paid to another state on items included in Schedule A, line 2....	C5		
6 Total Tax Paid. Add lines C1 through C5.....	C6		
D Line C6 should equal line B3. If line B3 is more than line C6, there is a balance due . Please remit payment to the RI Division of Taxation and send in with this Annual Reconciliation. See instructions for additional information.	D		
E If line C6 is more than line B3, there is a credit due which will be credited to the 2016 sales tax payments. Note: Taxpayer must submit a "Claim for Refund" form with this reconciliation in order to receive a refund	E		

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, it is true, accurate and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Authorized officer signature	Print name	Date	Telephone number
Paid preparer signature	Print name	Date	Telephone number
Paid preparer address	City, town or post office	State	ZIP Code PTIN

May the Division of Taxation contact your preparer? YES

DUE ON OR BEFORE JANUARY 31, 2016

Form T-204R-Annual - 2015

Sales and Use Tax Return - Annual Reconciliation

SCHEDULE A - SALES BY CATEGORY

JAN - JUNE

JULY - DEC

TOTALS

- 1 a Pet services..... 1a
- b Residential dwelling/room rentals..... 1b
- c Transportation services (taxi, limo, bus, ground)..... 1c
- d Clothing..... 1d
- e Prewritten computer software delivered electronically or by "load and leave"..... 1e
- f Over-the-counter (OTC) drugs and medicines..... 1f
- g Other sales: All sales not listed on lines 1a through 1f..... 1g
- h **Gross sales. Add lines 1a through 1g.**..... 1h

- 2 USE: Cost of personal property per RIGL 44-18-20.... 2
- 3 TOTAL . Add lines 1h and 2..... 3

SCHEDULE B - LEGAL DEDUCTIONS

- 4 a Food and food ingredients for human consumption.... 4a
- b Resale..... 4b
- c Interstate..... 4c
- d Clothing and footwear for general use (\$250 or less)... 4d
- e Sales of motor vehicles..... 4e
- f Boats..... 4f
- g Prescription drugs..... 4g
- h Exempt
 - 1. Federal and State..... 4h1
 - Organizations 2. Other exempt organizations & non-profits RIGL 44-18-30(5)..... 4h2
- i Heating fuels, electricity and gases..... 4i
- j Manufacturing (equipment and supplies)..... 4j
- k Airplanes and airplane parts..... 4k
- l Residential dwelling/room rentals (greater than 30 consecutive days or 1 calendar month)..... 4l
- m Other (Deductions not separately listed above): Specify..... 4m
- n Total Deductions. Add lines 4a through 4m..... 4n

- 5 **Net Taxable Sales. Subtract line 4n from line 3. Carry to page 1, line A.**..... 5

**STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
DEPARTMENT OF REVENUE
DIVISION OF TAXATION**

**INSTRUCTIONS FOR PREPARING
SALES & USE TAX ANNUAL RECONCILIATION**

IMPORTANT: To prepare the Annual Reconciliation, start with Schedule A, line 1 on page 2 then complete the return on the reverse side.

SCHEDULE A - SALES

LINE 1: SALES BY CATEGORY - Include sales for the year based on specific categories in lines a-f, including sales exempt from tax. Enter all other sales on line 1g, Other Sales.

LINE 1a: Enter all sales related to pet services.

LINE 1b: Enter all sales related to residential dwellings/room rentals.

LINE 1c: Enter all sales related to transportation services (taxi, limo, bus and ground).

LINE 1d: Enter all sales related to clothing.

LINE 1e: Enter all sales related to prewritten computer software delivered electronically or by "load and leave".

LINE 1f: Enter all sales related to over-the-counter (OTC) drugs and medicines.

LINE 1g: Enter all other sales.

LINE 1h: Gross sales. Add lines 1a through 1g and enter total on this line.

LINE 2: USE TAX. Enter cost of tangible personal property purchased outside of Rhode Island tax free for use, storage or consumption by you in this state during the year or cost of personal property purchased for resale and subsequently used or consumed by you during the year rather than being sold. Also, include on this line the amount of any other transactions during the year subject to the sales and use tax.

LINE 3: TOTAL SALES FOR THE YEAR. Add lines 1h and 2 and enter total on this line.

SCHEDULE B - DEDUCTIONS

LINE 4: LEGAL DEDUCTIONS - Include all sales that are exempt from sales tax.

LINES 4a - 4m - Enter the amount of deductions on the appropriate lines. If you have a legal deduction that does not have its own line, enter the amount on line 4m and provide a description of the deduction.

LINE 4n: TOTAL DEDUCTIONS FOR THE YEAR. Add lines 4a through 4m and enter the amount on this line.

LINE 5: NET SALES FOR THE YEAR. Subtract line 4n from line 3 and enter the amount on this line and on line A on page 1 of the Annual Reconciliation.

FRONT OF RETURN

LINE A: Enter the amount from line 5 of the back of the Annual Reconciliation.

LINE B1: NET SALES AND USE TAX DUE FOR THE YEAR. Multiply line A times 7% (0.07) and enter the amount on this line.

LINE B2: MOTOR VEHICLE DEALERS ONLY. Enter the amount of sales tax collected from non-residents during the period January through December.

LINE B3: TOTAL TAX. Add lines B1 and B2 and enter the amount here.

LINE C1: TAX PAID FOR THE YEAR. Enter the amount of sales and use tax paid for the period January through December.

LINE C2: PREPAID SALES TAX ON CIGARETTES. Enter the amount of prepaid sales tax on cigarettes purchased during the period January through December.

LINE C3: SALES TAX PAID BY ROOM RESELLERS. Enter the amount of sales tax paid to hotels.

LINE C4: CREDIT FROM 2014 ANNUAL RECONCILIATION RETURN. Enter the amount of credit balance (if any) per line E of your 2014 Annual Reconciliation Return - 2014 Form T-204R.

LINE C5: SALES TAX DUE AND PAID TO ANOTHER STATE. Enter the amount of sales tax paid to another state on items included in Schedule A, line 2.

LINE C6: TOTAL TAX PAID. Add lines C1 through C5 and enter the amount here.

LINE D: Line C6 should equal line B3. If line B3 is greater than line C6, there is a balance due. Remit payment to the Division of Taxation along with the Annual Reconciliation form.

LINE E: If line B3 is less than line C6, this is the amount you overpaid. Overpayments shall be applied to subsequent filing periods. If you wish to receive a refund instead, file a "Claim for Refund" form with the reconciliation.

NOTE: If you file your Sales and Use Tax Return - Annual Reconciliation via EFT, you will need to submit a separate paper "Claim for Refund" form.

CERTIFICATION SECTION: Located on the bottom of page 1, this section must be completed and signed by an authorized owner, partner or officer.

All forms can be found on the Division of Taxation's website:
http://www.tax.ri.gov/taxforms/sales_excise/

Mail your completed Annual Reconciliation form to:
RI Division of Taxation
One Capitol Hill
Providence, RI 02908
Attn: Tax Processing

**Attention ACH debit filers, you can file this form online!
Visit: <https://www.ri.gov/taxation>**